Операциялар менеджери (Remote Junior Amazon Ops Associate)

600 - 1 000 USD

Verdica

Иш тажрыйбасы: 1 жылдан 3 жылга чейин

Жумуштун түрү: Толук иш күнү

Билими: Мааниге ээ эмес

Иштөөчү шаарлар: Бишкек

Талап кылынган компетенциялар, билимдер, көндүмдөр:

- 1-2 years in a fast-paced, high-pressure role at a well-known company (a big retailer, e-commerce company, consumer brand, bank, telco, BPO or similar; busy retail at a known brand counts), OR a degree from a strong university (current students are fine if you can work full-time hours)
- Daily use of AI tools (e.g. ChatGPT, Claude, Gemini) and you can show us how
- Comfortable in Google Sheets or Excel
- Good written English. Working English is required.
- Reliable computer, internet and power backup

You don't need Amazon experience. We'll teach you Seller Central. What we need is someone who learns fast and works hard.
Nice to have, not required: hands-on Amazon Seller Central work (FBA shipments, listings, PPC); other e-commerce (Shopify, Shopee, Lazada, Daraz); inventory, logistics or supply chain work; Helium 10 or Jungle Scout; a business, supply chain, IT or engineering degree.

Милдеттери:

- Learn Seller Central fast, then check it every day: orders, account health, notifications, and open and follow up on Seller Support cases
- Help with inventory and FBA: update the stock tracker, build FBA shipments, print labels, chase inbound problems
- Update listings: titles, bullets, keywords, images, flat file uploads, and spot suppressed listings fast
- Help with PPC: add negative keywords, pull reports, flag campaigns that are spending with no sales
- Follow up with suppliers and our warehouse on dates, labels and shipments
- Use AI tools to draft cases, check listings, clean up data and speed up your own work
- Report: a short weekly update on what you did, the numbers, and what you'll try next

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Иш шарттары:

Remote worldwide, full-time (about 40 hours a week), 3-4 hours overlap with Eastern Time (Canada). Pay US$600-1,000/month.

Бош орун жөнүндө:

Pay: US$600-1,000/month. Where you start in the range depends on you: your experience, skill and how fast you learn. Strong performers can earn more as they grow. Paid trial of 2-4 weeks at US$150/week.
This is a full-time, long-term remote role. It is not project-based or freelance work.
Hours: Remote, full-time (about 40 hours a week), with 3-4 hours overlap with Eastern Time (Canada) every weekday.

About us
We're a growing health and supplement brand sold mainly on Amazon in Canada. We're a small team, we move fast, and Amazon is the core of our business. You'll work directly with the founder.

Who we're looking for
We care most about drive. We want someone driven and hungry to learn who learns fast and doesn't give up. We'll teach you how we do things. We can't teach grit.
You'll be a great fit if you:
- Teach yourself new things without waiting to be shown
- Keep going when Amazon Support says no the first three times
- Use AI tools every day and love trying new ones
- Care about small details: one wrong number on a shipment costs real money
- Give short, honest updates and ask when you're stuck
- Want a long-term main job and to grow into a bigger role
Please don't apply if you're looking for a part-time gig, a short project, or a second job next to another full-time one.

Your future here
- Long-term role on a growing brand, working directly with the founder
- Clear path to Amazon Operations Manager as you take on more
- Pay grows with your impact, with regular raise reviews

How to apply
Email careers.kanut@proton.me with the subject line starting "AMZ-OPS-JR" (applications without it won't be reviewed). Include:
1. Your CV, with your university and every job (company name, your role, dates). If you've done any Amazon or e-commerce work, say what you did
2. A short video of 3 minutes or less, with you on camera: introduce yourself, say why this role interests you, and tell us about something hard you taught yourself recently, and how you use AI in your work. Loom, an mp4, or a Google Drive link (set to "Anyone with the link") are all fine.
3. If you have one, a tracker, checklist or report you made (blur client names and numbers)

Our process
1. Application review
2. 30-minute video interview where you share your screen and show us your work, how you learn and how you use AI
3. 2-4 week paid trial with weekly goals
4. Full-time role
